

# Statutory Licensing Sub-Committee

Tuesday 3rd September 2013

## Application for the Variation of a Premises Licence



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### Report of Terry Collins, Corporate Director, Neighbourhood Services

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**Name and Address of Premises:** Horden CW AFC Supporters Club,  
Eden Street, Welfare Park Horden,  
Peterlee. SR8 4LW

#### 1. Summary

The Sub-Committee is asked to consider and determine the application for the variation of a premises licence submitted by:

Mr Robert Alan Facey

A plan showing the location of the premises is attached as Appendix 1.

A copy of the existing premises licence is attached as Appendix 2.

#### 2. Details of the Application

On 11th July 2013, the Licensing Authority received an application for a variation of the premises licence. A copy of the application is attached as Appendix 3.

The details of the application to vary the premises licence are as follows:

<b>Details of Existing Premises Licence</b>	<b>Details of Variation Application</b>
<b><u>Opening hours of the premises</u></b> Sunday to Thursday: 11.00 to 23.30 hrs Friday & Saturday: 11.00 to 00.30 hrs Bank Holidays & Xmas Eve: 11.00 to 00.30 hrs New Years Eve: 11.00 to 00.00 hrs. New Years Day: 00.00 to 30 mins after permitted hours for alcohol on New Years Day	<b><u>Opening hours of the premises</u></b> Monday and Thursday: 11.00 to 00.30 hrs Friday and Saturday: 11.00 to 01.30 hrs  No change to opening hours for Tuesday, Wednesday and Sunday or Bank Holidays

<p><b><u>Performance of Plays (indoors and outdoors)</u></b></p> <p>Friday and Saturday: 11.00 to 00.00 hrs</p>	<p><b><u>Performance of Plays (indoors and outdoors)</u></b></p> <p>No change</p>
<p><b><u>Films (indoors)</u></b></p> <p>Sunday to Thursday: 11.00 to 23.00 hrs  Friday &amp; Saturday: 11.00 to 00.00 hrs  Bank Holidays &amp; Xmas Eve:  11.00 to 00.00 hrs  New Years Eve: 11.00 to 00.00 hrs.  New Years Day: 00.00 to end of permitted hours for showing of films</p>	<p><b><u>Films (indoors)</u></b></p> <p>No change</p>
<p><b><u>Indoor Sporting Events</u></b></p> <p>Sunday to Thursday: 11.00 to 23.00 hrs  Friday &amp; Saturday: 11.00 to 00.00 hrs  Bank Holidays &amp; Xmas Eve:  11.00 to 00.00 hrs  New Years Eve: 11.00 to 00.00 hrs.  New Years Day: 00.00 to end of permitted hours for indoors sports</p>	<p><b><u>Indoor Sporting Events</u></b></p> <p>No change</p>
<p><b><u>Performance of Live Music (indoors and outdoors)</u></b></p> <p>Monday to Thursday: 11.00 to 23.00 hrs  Friday &amp; Saturday: 11.00 to 00.00 hrs  Sunday: 12.00 to 23.00 hrs  Bank Holidays &amp; Xmas Eve:  11.00 to 00.00 hrs  New Years Eve: 11.00 to 00.00 hrs.  New Years Day: 00.00 to end of permitted hours for live music</p>	<p><b><u>Performance of Live Music (indoors and outdoors)</u></b></p> <p>No change</p>
<p><b><u>Playing of Recorded Music (indoors)</u></b></p> <p>Sunday to Thursday: 11.00 to 23.00 hrs  Friday &amp; Saturday: 11.00 to 00.00 hrs  Bank Holidays &amp; Xmas Eve:  11.00 to 00.00 hrs  New Years Eve: 11.00 to 00.00 hrs.  New Years Day: 00.00 to end of permitted hours for recorded music</p>	<p><b><u>Playing of Recorded Music (indoors)</u></b></p> <p>Monday and Thursday:  11.00 to 00.00 hrs  Friday and Saturday:  11.00 to 01.00 hrs</p> <p>No change for Tuesday, Wednesday and Sunday or Bank Holidays</p>

<p><b><u>Provision of Facilities for Dancing (indoors)</u></b></p> <p>Thursday: 21.00 to 23.00 hrs  Friday &amp; Saturday: 21.00 to 00.00 hrs  Bank Holidays &amp; Xmas Eve:  11.00 to 00.00 hrs  New Years Eve: 11.00 to 00.00 hrs.  New Years Day: 00.00 to end of permitted hours for provision of facilities for dancing</p>	<p><b><u>Provision of Facilities for Dancing (indoors)</u></b></p> <p>No change</p>
<p><b><u>Late night refreshment (indoors)</u></b></p> <p>Friday and Saturday: 23.00 to 00.00 hrs  Bank Holidays &amp; Xmas Eve:  23.00 to 00.00 hrs  New Years Eve: 23.00 to 00.00 hrs.  New Years Day: 00.00 – 05.00 hrs</p>	<p><b><u>Late night refreshment (indoors)</u></b></p> <p>No change</p>
<p><b><u>Sale of Alcohol (on the premises)</u></b></p> <p>Sunday to Thursday: 11.00 to 23.00 hrs  Friday &amp; Saturday: 11.00 to 00.00 hrs  Bank Holidays &amp; Xmas Eve:  11.00 to 00.00 hrs  New Years Eve: 11.00 to 00.00 hrs.  New Years Day: 00.00 to end of permitted hours for sale of alcohol</p>	<p><b><u>Sale of Alcohol (on the premises)</u></b></p> <p>Monday and Thursday:  11.00 to 00.00 hrs  Friday and Saturday:  11.00 to 01.00 hrs</p> <p>No change for Tuesday, Wednesday and Sunday or Bank Holidays</p>

The application has been advertised on the premises and in the local press as prescribed.

### **3. The Representations**

The Licensing Authority received one representation from a Responsible Authority, namely Durham Constabulary. This is attached as Appendix 4.

The representation relates to the following licensing objective:

- Prevention of Crime and Disorder

### **4. The Parties**

The Parties to the hearing will be:

- Mr Robert Alan Facey (The applicant)
- Sgt Tim Robson, Durham Constabulary (Responsible Authority)



## **5. Durham County Council Statement of Licensing Policy**

The Sub-Committee's attention is drawn to the following relevant part of the Council's Statement of Licensing Policy:

- Section 5.0 Prevention of Crime and Disorder

Relevant information is attached as Appendix 5.

## **6. Section 182 Guidance**

The Sub-Committee's attention is drawn to the relevant part of the Guidance issued under Section 182 of the Licensing Act 2003 as follows:

- 2.1 Prevention of Crime and Disorder

## **7. For Decision**

The Sub-Committee is asked to determine the application in the light of the above having regard to the application and the representation received.

### **Background Papers:**

- Durham County Council's Statement of Licensing Policy
- Guidance issued under Section 182 of the Licensing Act 2003

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**Contact: Yvonne Raine**

**Tel: 03000 265256**

**Email: [yvonne.raine@durham.gov.uk](mailto:yvonne.raine@durham.gov.uk)**

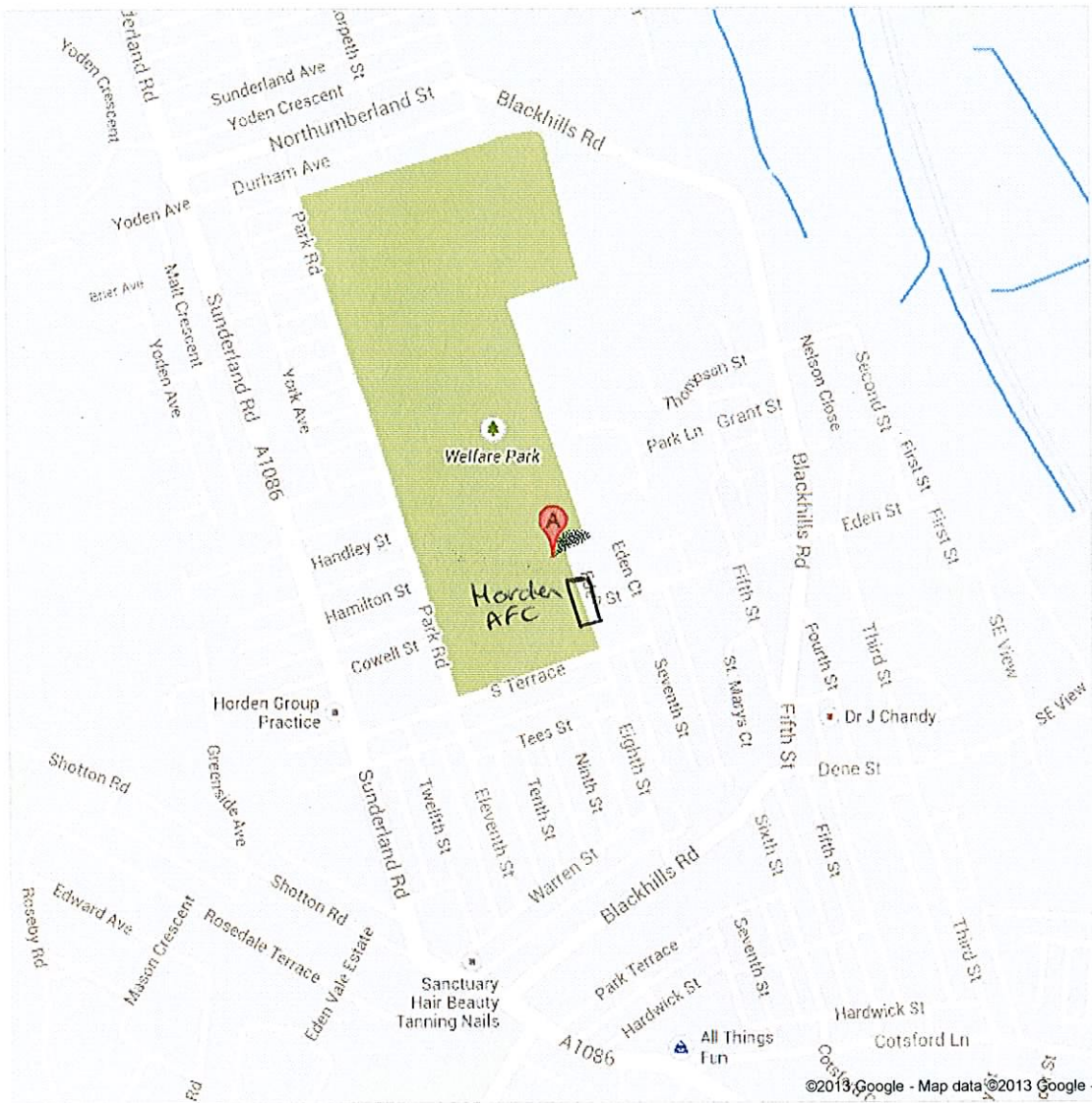
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## APPENDIX 1 – LOCATION PLAN



Address **Horden, County Durham SR8 4LW**  
**UK**

Horden Colliery Welfare FC







Address **Eden Street**

Address is approximate

**Horden Colliery Welfare FC**



## **APPENDIX 2 – PREMISES LICENCE**





## LICENSING ACT 2003 PREMISES LICENCE

**Premises Licence Number**  
**Granted**  
**Issued**

<b>DOEP256</b>
<b>24 November 2005</b>
<b>24 November 2005</b>

**Part 1 – Premises details**

<b>Postal address of premises, or if none, Ordnance Survey map reference or description</b>	<b>Issuing Authority</b>
<p><b>HORDEN CW AFC SUPPORTERS CLUB</b>  WELFARE PARK  HORDEN  PETERLEE, DURHAM  SR8 4LW</p>	<p>DURHAM COUNTY COUNCIL  EHCP  LICENSING SERVICES  PO BOX 617  DURHAM  DH1 9HZ</p>
<p><b>Telephone number:</b> 0191 5866204</p>	

<p><b>Where the licence is time limited the dates</b>  N/A</p>
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<p><b>Licensable activities authorised by this licence</b></p> <ul style="list-style-type: none"> <li>Plays</li> <li>Films</li> <li>Indoor Sporting Events</li> <li>Live Music</li> <li>Recorded Music</li> <li>Provision of Facilities for Dancing</li> <li>Late Night Refreshment</li> <li>Sale by Retail of Alcohol</li> </ul>
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<p><b>The opening hours of the premises (all times in 24hr format)</b></p>		
Monday	11:00 - 23:30	<p><b>Non standard/seasonal timings:</b>  Bank Holidays: 11:00 - 00:30  Christmas Eve: 11:00 - 00:30  New Years Eve: 11:00 - 00:00  New Years Day: 00:00 - 30 mins after the end of permitted hours</p>
Tuesday	11:00 - 23:30	
Wednesday	11:00 - 23:30	
Thursday	11:00 - 23:30	
Friday	11:00 - 00:30	
Saturday	11:00 - 00:30	
Sunday	11:00 - 23:30	

<p><b>Where the licence authorises the sale by retail of alcohol whether these are on and/or off sales</b>  <b>ON ALCOHOL SALES ONLY</b></p>
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**The times the licence authorises the carrying out of licensable activities (all in 24hr format)**

**Performance of plays**

Indoors and outdoors

Friday	11:00 - 00:00	Further details
Saturday	11:00 - 00:00	N/A
		Non standard/seasonal timings: N/A-

**Films**

Indoors only

Monday	11:00 - 23:00	Further details
Tuesday	11:00 - 23:00	N/A
Wednesday	11:00 - 23:00	
Thursday	11:00 - 23:00	Non standard/seasonal timings:
Friday	11:00 - 00:00	Bank Holidays: 11:00 - 00:00
Saturday	11:00 - 00:00	Christmas Eve: 11:00 - 00:00
Sunday	11:00 - 23:00	New Years Eve: 11:00 - 00:00 New Years Day: 00:00 - end of permitted hours

**Indoor sporting events**

Monday	11:00 - 23:00	Further details
Tuesday	11:00 - 23:00	N/A
Wednesday	11:00 - 23:00	
Thursday	11:00 - 23:00	Non standard/seasonal timings:
Friday	11:00 - 00:00	Bank Holidays: 11:00 - 00:00
Saturday	11:00 - 00:00	Christmas Eve: 11:00 - 00:00
Sunday	11:00 - 23:00	New Years Eve: 11:00 - 00:00 New Years Day: 00:00 - end of permitted hours

**Live music**

Indoors and outdoors

Monday	11:00 - 23:00	Further details
Tuesday	11:00 - 23:00	N/A
Wednesday	11:00 - 23:00	
Thursday	11:00 - 23:00	Non standard/seasonal timings:
Friday	11:00 - 00:00	Bank Holidays: 11:00 - 00:00
Saturday	11:00 - 00:00	Christmas Eve: 11:00 - 00:00
Sunday	12:00 - 23:00	New Years Eve: 11:00 - 00:00 New Years Day: 00:00 - end of permitted hours

**Recorded music**

Indoors only

Monday	11:00 - 23:00	Further details
Tuesday	11:00 - 23:00	N/A
Wednesday	11:00 - 23:00	
Thursday	11:00 - 23:00	Non standard/seasonal timings:
Friday	11:00 - 00:00	Bank Holidays: 11:00 - 00:00
Saturday	11:00 - 00:00	Christmas Eve: 11:00 - 00:00
Sunday	11:00 - 00:00	New Years Eve: 11:00 - 00:00 New Years Day: 00:00 - end of permitted hours

**Provision of facilities for dancing**

Indoors only

Thursday	21:00 - 23:00	Further details
Friday	21:00 - 00:00	N/A
Saturday	21:00 - 00:00	

Non standard/seasonal timings:  
 Bank Holidays: 11:00 - 00:00  
 Christmas Eve: 11:00 - 00:00  
 New Years Eve: 11:00 - 00:00  
 New Years Day: 00:00 - end of permitted hours

**Late night refreshment**

Indoors only

Friday	23:00 - 00:00	Further details
Saturday	23:00 - 00:00	N/A

Non standard/seasonal timings:  
 Bank Holidays: 23:00 - 00:00  
 Christmas Eve: 23:00 - 00:00  
 New Years Eve: 23:00 - 00:00  
 New Years Day: 00:00 - 05:00

**Sale by retail of alcohol**

On Sales Only

Monday	11:00 - 23:00	Further details
Tuesday	11:00 - 23:00	

Wednesday	11:00 - 23:00	Non standard/seasonal timings:
Thursday	11:00 - 23:00	Bank Holidays: 11:00 - 00:00
Friday	11:00 - 00:00	Christmas Eve: 11:00 - 00:00
Saturday	11:00 - 00:00	New Years Eve: 11:00 - 00:00
Sunday	11:00 - 23:00	New Years Day: 00:00 - end of permitted hours

**Part 2**

<b>Name, (registered) address, telephone number and email (where relevant) of holder of premises licence</b>
MR ROBERT ALAN FACEY 

<b>Registered number of holder, for example company number, charity number (where applicable)</b>
Company no: N/A
Charity no: N/A



**Name, address and telephone number of designated premises supervisor where the premises licence authorises the sale by retail of alcohol**

MR TREVOR WILLIAM HADDICK

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the sale by retail of alcohol**

DOEI200  
EASINGTON

### **Annex 1 – Mandatory conditions**

No supply of alcohol may be made at a time when no designated premises supervisor has been specified in the licence or at a time when the designated premises supervisor does not hold a personal licence or his or her licence has been suspended. Every supply of alcohol under this premises licence must be made or authorised by a person who holds a personal licence.

The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

The premises licence holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol: -

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

The responsible person shall ensure that:-

(a) Where any of the following alcoholic drinks is sold or supplied for sale or consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:-

1. Beer or cider - ½ pint;
2. Gin, rum, vodka or whisky - 25ml or 35ml; and
3. Still wine in a glass - 125ml; and

(b) Customers are made aware of the availability of these measures.

## **Mandatory condition: exhibition of films**

(1) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

(2) Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where- (a) the film classification body is not specified in the licence, or (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(4) In this section- "children" means persons aged under 18; and "film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

## **Annex 2 – Conditions consistent with the premises Operating Schedule**

### **The Prevention of Crime and Disorder**

Members of Pubwatch Scheme

Posters regarding drug to be displayed

Provide sensor activated lighting at the premises

Age restriction of sale of alcohol - use of ID checks

Not serving patrons who are intoxicated

### **Public Safety**

Emergency lighting in place

Fire exit to rear and front of premises

Trained first aid personnel

Admission limited to 90 persons

### **The Prevention of Public Nuisance**

Music levels checked to avoid nuisance

Daily litter clearance

Delivery times for daylight hours only

Amplified music time restricted

### **The Protection of Children from Harm**

No adult entertainment provided

Request for proof of age cards

Notices on gaming machines

Children on premises limited to 20:00 hrs

Children must be accompanied by an adult

**Annex 3 – Conditions attached after a hearing by the licensing authority**

N/A

**Annex 4 – Plans attached**

Attached

A handwritten signature in cursive script, appearing to read "G. Wallace".

**Signature of Authorised Officer  
Head of Environment, Health and Consumer Protection**



## APPENDIX 3 - APPLICATION

2011 11/7/13

# DURHAM COUNTY COUNCIL, Licensing Services, PO Box 617, Durham. DH1 9HZ

by 8/8  
by 15/8

Application to vary a premises licence under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We ROBERT ALAN FACEY  
(insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number	DOEP 256
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### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
HORDEN C. W. AFC SUPPORTER CLUB LTD EDEN STREET. WELFARE PARK HORDEN			
Post town	PETERLEE	Postcode	SR8 4LW

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£

### Part 2 – Applicant details

Daytime contact telephone number	[REDACTED]
E-mail address (optional)	[REDACTED]

Current postal address if different from premises address		[REDACTED]	
[REDACTED]		[REDACTED]	
Post town	[REDACTED]	Postcode	[REDACTED]

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
[ ] [ ]	[ ] [ ]	[ ] [ ] [ ] [ ]

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)

Yes  No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

EXTEND THE HOURS FOR ALCOHOL AND RECORDED MUSIC  
 TO 00-00 MONDAY AND THURSDAY  
 AND  
 01.00 FRIDAY AND SATURDAY

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

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#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

##### Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)



Sale by retail of alcohol (if ticking yes, fill in box J)



In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		



C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Fri			
Sat			
Sun			
			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)

D

<b>Boxing or wrestling entertainments</b> <b>Standard days and timings</b> (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 4)</u>  <u>State any seasonal variations for the performance of live music (please read guidance note 5)</u>  <u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)</u>		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	11.00	00.00			
Tue	<del>11.00</del>	<del>23.00</del>			
Wed	<del>11.00</del>	<del>23.00</del>			
Thur	11.00	00.00			
Fri	11.00	01.00			
Sat	11.00	01.00			
Sun	<del>11.00</del>	<del>23.00</del>			
			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		

G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

H

<p><b>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</b></p>			<p>Please give a description of the type of entertainment you will be providing</p>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<p><b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><b><u>Please give further details here</u></b> (please read guidance note 4)</p>		
Wed					
Thur			<p><b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)</p>		
Fri					
Sat			<p><b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)</p>		
Sun					



I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)			
Mon	11.00	00.00				
Tue	11.00	23.00				
Wed	11.00	23.00	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)			
Thur	11.00	00.00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)			
Fri	11.00	01.00				
Sat	11.00	01.00				
Sun	11.00	23.00				

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption –</b> please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon	11.00	00.00			
Tue	<del>11.00</del>	<del>23.00</del>			
Wed	<del>11.00</del>	<del>23.00</del>			
Thur	11.00	00.00			
Fri	11.00	01.00			
Sat	11.00	01.00			
Sun	<del>11.00</del>	<del>23.00</del>			
			<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

K

<p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children</b> (please read guidance note 9).</p>
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L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	11.00	00.30	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Tue			
Wed			
Thur	11.00	00.30	
Fri	11.00	01.30	
Sat	11.00	01.30	
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

**M**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

**b) The prevention of crime and disorder**

**c) Public safety**

**d) The prevention of public nuisance**

**e) The protection of children from harm**

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee, or I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures (please read guidance note 11)**

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.**

Signature	[REDACTED]
Date	5/7/13
Capacity	SECRETARY

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)**

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			



## Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.
2. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

## APPENDIX 4 – REPRESENTATION

**Karen Monaghan**

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**From:** Jim Lincoln [REDACTED]  
**Sent:** 09 August 2013 10:43  
**To:** Karen Monaghan  
**Cc:** Tim Robson; Samantha Level  
**Subject:** Horden Football Club [CONFIDENTIAL]

**CONFIDENTIAL**

Karen,

With reference to the variation application for Horden Football Club, that we received on 17<sup>th</sup> July 2013, this was to extend their hours.

Durham Constabulary are objecting to this application on the Grounds of Prevention of Crime & Disorder

We have evidence that this premise is already opening after hours in contravention to its licence, plus we have other evidence, which I can't disclose at the moment of other criminal activities.

*Licence Support Officer - Jim Lincoln  
Durham Constabulary  
Alcohol Harm Reduction Unit  
John Street North  
Meadowfield  
Co Durham  
DH7 8RS*

[REDACTED]  
0191 3752351 ( external )

**CONFIDENTIAL**

DURHAM CONSTABULARY - Protecting Neighbourhoods, Tackling Criminals, Solving Problems...Around the Clock

NEIGHBOURHOOD POLICING: Use your postcode to get access to local news and events from your Neighbourhood Policing Team, at <https://www.durham.police.uk>

This email carries a disclaimer, a copy of which may be read at <https://www.durham.police.uk/Pages/E-Mail-Disclaimer.aspx>

## **APPENDIX 5 – STATEMENT OF LICENSING POLICY**

## **Durham County Council Statement of Licensing Policy**

### **5.0 The Prevention of Crime and Disorder**

5.1 Licensed premises, especially those offering late night / early morning entertainment, alcohol and refreshment may sometimes, if not properly managed, become a source of public nuisance, generating crime and disorder problems.

5.2 As a matter of Policy the Licensing Authority will require every holder of a Licence, Certificate or Permission to be responsible for minimising the impact of crime, disorder and anti-social behaviour by their patrons both on and within the vicinity of their premises, including for example on the pavement, in a beer garden or in a smoking shelter. The Licensing Authority suggests that applicants demonstrate in their Operating Schedules that suitable and sufficient measures, ranging from the design and layout of the premises through to the daily operation of the business have been identified and will be implemented and maintained with the intention of preventing crime and disorder. Procedures to deal with drunken customers, violence and anti social behaviour in and outside premises and the provision of closed circuit television in certain premises must be considered by applicants and licencees when addressing this issue. The Licensing Authority will also expect that Personal Licence holders will actively participate in established "Pubwatch" schemes where issues relating to crime and disorder can be addressed. The Licensing Authority support involvement in "Best Bar None" initiative which enables premises to demonstrate good safe operating procedures.

5.3 The Licensing Authority considers the effective and responsible management of the premises through competent and efficient and regular instruction, recorded training, supervision of staff and the adoption of good practice, such as 'Challenge 25', to be among the most important control measures for the achievement of all Licensing Objectives. The Licensing Authority will take a positive view of anyone who invests in appropriate training, and in particular nationally accredited qualifications tailored to the Licensing sector. Training records should be kept available for inspection by all enforcement agencies.

5.4 The application for premises selling alcohol must identify a Designated Premises Supervisor (DPS) who must also hold a Personal Licence. The DPS does not have to be present on the premises at all times when alcohol is being sold. However, the DPS and Premises Licence Holder remain responsible for the premises at all times. It is important that there is an accountable, responsible person present when alcohol is being sold or supplied to ensure, for example, that alcohol is not sold to persons who have had too much to drink, or to those under the age of 18 years, and so that the Licensing Authority and Police can discuss any problems or issues arising from the licensable activities offered on the premises. The Licensing Authority considers it to be good practice if the DPS or Premises Licence Holder is present in the licensed area of the premises:

- Between 22:00 hours and closing time, when the premises is one that regularly opens after midnight for both regulated entertainment and the sale or supply of alcohol for consumption on the premises.
- At all times when the premises is a "vertical drinking establishment" where little or no seating is provided.
- At times where there is a substantial increase in customers i.e. for televised major sporting events etc.

5.5 The Licensing Authority will only impose a maximum number of people that can attend a premises or an event where there is a clear and justifiable need in respect of that particular premises or event, any such decision will be based on the nature and style of the operation. The Licensing Authority will consider information provided by the applicant and any other body, in particular the Council's Building Control Section, Environmental Health Section and the Durham and Darlington Fire and Rescue Service before setting a maximum number. Applicants will be expected to detail the arrangements that would be put in place e.g. provision of door staff to ensure that the permitted number of people attending the premises or event will not be exceeded.

5.6 Whenever security operatives/door supervisors are employed at licensed premises to carry out security functions they must be licensed by the Security Industry Authority (SIA). If a licensee directly employs security operatives they will need to be licensed by the SIA as a supervisor/manager.

5.7 The numbers of licensed door supervisors, both male and female, required at any premises will be dependant upon the nature of the activities licensed and the characteristics and capacity of the establishment and hours of trading.

5.8 In addition to the requirement of the Licensing Authority to promote the Licensing Objectives, the Council also has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder in its area and to consider crime and disorder in its decision making process.